

Friends of Rowley Hills

General Meeting

Brewers Fayre, Wolverhampton Road, Oldbury, B69 2BH

Monday 2nd March 2015 at 7.30pm

Attendees:

Andrew Cook (AC), Josie Cook (JC), Dave Price (DP), Ray Sadler (RS), Paul Stephenson (PS), Jane Taverner (JT), Antony Wilkinson (AW), Jayne Wilkinson (JW).

Apologies:

Paul Dunn (PD), Mike Poulton (MP).

Minutes of last meeting

Minutes were adopted as a true record (for all previous meetings).

Matters arising

- Bob Duncan to attend Sandwell Access Forum meeting with DP. DP to ask about the signposts that have been made and how we get them erected.
- DP to investigate insurance liability cover. (Helen Trueman (SCVO) had sent some information through to us about bank account and insurance details.)

| Items | Description | Action |
|-------|-------------|--------|
|-------|-------------|--------|

1. Election of Officers

Prior to the meeting the Acting Secretary sent an email to the 13 individuals who had expressed an interest in serving on the Committee. Mike Poulton confirmed that he has had to step down as Acting Chair but wished to remain on the Committee. At the meeting the following Committee Members were elected:

| | | <u>Proposer</u> | <u>Seconder</u> |
|-------------------|-----------|-----------------|-----------------|
| Anthony Wilkinson | | Andrew Cook | Paul Stephenson |
| Dave Price | Treasurer | Paul Stephenson | Andrew Cook |
| Jane Taverner | | Andrew Cook | Paul Stephenson |
| Jayne Wilkinson | Chair | Paul Stephenson | Andrew Cook |
| Josephine Cook | Secretary | Paul Stephenson | Jane Taverner |
| Mike Poulton | | Andrew Cook | Paul Stephenson |
| Ray Sadler | | Andrew Cook | Paul Stephenson |

There are 5 vacancies on the Committee. Paul Stephenson is the Wildlife Trust representative.

2. Constitution Document

A small amendment to the proposed Constitution document was agreed and accepted – namely that the quorum for the AGM would be at least 5 persons and not the original 8 proposed.

The Constitution was formally accepted and signed by the newly elected Chair (JW), Secretary (JC), Treasurer (DP) and three other members (AW, RS, AC) present.

Updates

- **Cost of Leaflets**

DP / JT

The grant application has been made to the 'gm2lf Big Partnership. A rough survey of the area indicates in excess of 3,300 residential homes (excluding blocks of flats). It is not known how many businesses are in the area.

Action: DP to get a price from the printers for leaflets and some A4 posters.
JT to design a leaflet.

- **Website**

JT / DP

JT thanked people for their comments on the website. From the suggestions received she is currently looking to change the photo heading to match the section heading title in place of the one existing photo. She had also looked at the cost of setting up our own domain name and email account which would cost £15.00 per annum.

Action:

JT to set up domain name/address and email accounts. DP agreed to temporary fund.

AOB

- **Application Forms/Marketing of Group**

JC / JT

Two proposed application forms were presented. After a brief discussion took place application form 2 was adopted with some changes. It was agreed that the application form, constitutional document and copies of approved minutes would be added to the website. JT agreed to set up a Facebook page and JC a Streetlife page.

Action: JC to finalise application form and set up a Streetlife page. JT to add to documents to website and set up a Facebook page.

- **Meetings**

JC

DP proposed that we meet on the 1st Monday of the month. Everyone agreed that the Brewers Fayre location had been the easiest to get to for all.

Action: JC to book meetings.

- **Bank Account**

JW / JC / DP

DP obtained the paperwork from Barclays Bank. To go ahead with opening the bank account now that the officers have been formally elected.

Action: JW / JC/ DP to meet up on Sunday 8th March to complete the paperwork.
DP to get paperwork checked at Bank and arrange visit to set up it up.

- **High Viz Vests**

DP reported whilst working on the reserve, cutting down brambles, 7 people asked him for information, four people were girls who were having a picnic, three people where men out walking their dogs. He had a conversation with one man named Ray who subsequently turned up and joined our committee. AW suggested we could got some high viz vest.

Date of Next Meeting:

Monday 16th March, 2015